



## **Vice President of Finance and Operations South Carolina Governor's School for Science and Mathematics (GSSM)**

GSSM seeks an experienced and knowledgeable professional to be its next Vice President of Finance and Operations (VPFO). This position is primarily responsible for overseeing two functional areas:

- Finance (Including Budgeting and Purchasing) and
- Campus Operations (Including Facilities, Public Safety, and Contract Services).

This VPFO supervises staff in the above areas. The VPFO works to develop resources through means such as grant applications, legislative communication, and Foundation interactions.

The successful candidate must have: 1) at least five full-years of demonstrated experience related to the above activities; 2) at least two full-years of supervisory experience; and 3) a master's degree in business administration, accounting, finance, public administration, or a related discipline.

It is preferable that the candidate have: 1) substantial finance/accounting experience; 2) substantial experience developing and/or maintaining compliance and internal control systems; 3) experience working in the education industry; 4) experience providing financial analysis to support institution-wide strategic plan implementation; 5) experience in grant writing and grant management; and 6) familiarity with typical state agency accounting systems and software (South Carolina uses SCEIS).

GSSM is a public residential STEM high school that also offers statewide outreach programs year-round. GSSM is recognized nationally as a leader in specialized secondary education. GSSM supports its exceptional education programs through a multi-million dollar budget with around 100 FTEs. For more information, please visit [www.scgssm.org](http://www.scgssm.org).

The target date to start is July 2018, the first month of GSSM's Fiscal Year. Review of applications will begin on March 30. For consideration, please send a cover letter and completed GSSM/State Application (available at [www.scgssm.org/employment](http://www.scgssm.org/employment)) to [GSSMCareers@gssm.k12.sc.us](mailto:GSSMCareers@gssm.k12.sc.us). Please include "VPFO" in the subject line. Salary will be competitive and is negotiable based on experience and knowledge. GSSM is an Equal Opportunity Employer.